CCRS SchoolTool Parent Portal Access Form
Information Request for Parent Portal Access

Please use one (1) form *per person* requisition access to Parent Portal

Please use this form to amend an e-mail address for any contact with Parent Portal access as this information will affect log-in status

Name of Person Requesting Access: _____

Name(s) of Student(s):_____

Relationship to Individual(s): _____

Email address to be used for the Parent Portal Access:

_____@_____

Note: This form must be completed in its entirety and returned to the guidance office for grades 7-12 and the Elementary Office for grades 3-6; in order for access to the parent portal to be granted.

Parental Authorization to Add Portal Access

Note that without a Parent/Guardian signature below, **No** authorization to the parent portal will be granted.

Parent Name (signature):_____Date:_____

Parent Name (print): _____